



STRONG HERITAGE | STRONG FUTURE  
**RHONDDA CYNON TAF**  
TREFTADAETH GADARN | DYFODOL SICR

## Cabinet Work Programme.

Forward plan of proposed Cabinet Business for the 2016/17 Municipal Year

Specific Period: - September - April 2017.

(Summary of proposed Key Decisions coming forward for Cabinet Members consideration.)

*N.B – The work programme is subject to change to take account of any additional / deletion of reports, including any new consultative documents or legislative initiatives from the Welsh Government, which require urgent attention.*

Contact: Hannah Williams - Cabinet Business Officer (Tel No. 01443 424062)

Key Decision	Brief Outline	Report Status	Decision Maker (Cabinet / Delegated Decision (DD))	Proposed Date	Cabinet Member / responsible Officer	Open / Exempt Report	Consultation to be undertaken prior to Decision being made?
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## Chief Executive

Cabinet Work Programme	In line with the Council's Constitution the need to advise and publish the Cabinet Work Programme.	Continuous	Cabinet	Every 3 months September 16 December 16 March 17	Leader of the Council, Councillor A Morgan. Secretary to the Cabinet – C Hanagan	Open	<ul style="list-style-type: none"> <li>• Cabinet Members</li> <li>• SLT</li> <li>• Overview &amp; Scrutiny</li> </ul>
Community infrastructure Levy	The need to advise Cabinet Members on the Community Infrastructure Levy	Complete	Cabinet	September 2016	Councillor R Bevan. Director, Regeneration & Planning – J cook	Open	<ul style="list-style-type: none"> <li>• Scrutiny</li> </ul>
Local Development Order - consultation responses and adoption	The need to consider the consultation responses received in respect of the order and how the order will be introduced within RCTCBC	Complete	Cabinet	September 2016	Councillor R Bevan Director, Regeneration & Planning – J Cook.	Open	<ul style="list-style-type: none"> <li>• Open consultation</li> </ul>
Planning Annual Performance Review	Required report outlining how the Local Planning Authority has performed over the year against a range of Welsh Government indicators.	Complete	Delegated Decision	October 2016	Councillor R Bevan Director, Regeneration & Planning – J Cook.	Open	

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Annual Monitoring Report	Required report outlining how the Local Development Plan has performed over the year against a range of Welsh Government indicators.	Complete	Delegated Decision	October 2016	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
Council's Accommodation Strategy	To provide Cabinet Members with the conclusions and recommendation of the Finance & Performance Scrutiny Working Group formed to review the Council's Office Accommodation Strategy.	Complete	Cabinet	October 2016	Director, Legal & Democratic Services	Open	
Taff Vale Development Milestones	To consider progress on the redevelopment of the Taff Vale site.	Complete	Cabinet	October 2016	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	

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Amgen	The need for Cabinet Members to be afforded the opportunity of inspecting the financial statements which are presented to the Amgen AGM.	Complete	Cabinet	November 2016	Director, Legal & Democratic Services – PJ Lucas	Exempt	
HR Policies Update	To provide Cabinet with an update on the proposed revisions to the Council's policies	Complete	Cabinet	December 2016	Deputy Leader, Councillor M Webber. Director Human Resources – T Wilkins	Open	<ul style="list-style-type: none"> <li>• HR Policy Working Group</li> <li>• Pre-Scrutiny Public Service Delivery, Communities &amp; Prosperity Scrutiny Committee – 05.09.16</li> </ul>
Performance Management Framework	To provide Cabinet with the Council's performance management arrangements	Complete	Cabinet	December 2016	Chief Executive. Deputy Leader, Councillor M Webber	Open	
Arts Connect	To provide Members with details of the work of Arts Connect	Complete	Cabinet	December 2016	Councillor A Crimmings Secretary to the Cabinet – C Hanagan	Open	

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Wales Interpretation & Translation Service	To provide an update on the proposal to transfer the hosting of the shared service of the Wales Interpretation and Translation Service (WITS) from Gwent Police to the County Council of the City and County of Cardiff.	Complete	Cabinet	January 2017	Deputy Leader, Councillor M Webber. Director Human Resources – T Wilkins	Open	
Welsh Language Promotion Strategy & Action Plan	To advise Members of the recommendations from the Welsh Language Cabinet Steering Group in respect of the Welsh Language Strategy	Complete	Cabinet	February 2017	Councillor G Hopkins Secretary to the Cabinet – C Hanagan	Open	
The Use of Agency Workers	To provide Cabinet with details of agency worker engagement across the Council	Complete	Cabinet	February 2017	Deputy Leader, Councillor M Webber Director Human Resources – T Wilkins	Open	
Local Air Quality Management – Progress Report	To seek approval to publish the 2016 progress report for consultation	Complete	Delegated Decision	February 2017	Councillor J Rosser Service Director, Public Health & Protection	Open	

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Revision of RCT's Contaminated Land Inspection Strategy	To seek approval for the amendments made to the Council's Contaminated Land Inspection Strategy which was revised in 2008 and updated in November 2016	Complete	Delegated Decision	February 2017	Councillor J Rosser Service Director, Public Health & Protection	Open	
Redevelopment of the Former Boot Hotel	To seek decision on whether to offer financial support through a grant to the project in order to provide gap funding to ensure the project will go ahead and to agree the source of funding and terms and conditions	Complete	Delegated Decision	February 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
Strategic Opportunity Sites / Projects	To consider the development of schemes/programmes for opportunity sites in Rhondda Cynon Taf.	Complete	Cabinet	March 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
Lido Final Evaluation	To consider the Lido final evaluation report.	Complete	Cabinet	March 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	

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Facilitating Housing Development	To consider a report on the viability of housing sites in RCT and methods of intervention to facilitate stalled sites coming forward.	Complete	Cabinet	March 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	
Annual Equality Report	To update the Cabinet on the Council's annual Equality report 2016/17	Complete	Cabinet	March 2017	Councillor G Hopkins & Tony Wilkins, HR	Open	
Taff Vale	To update the Cabinet on the development of the Taff Vale site	Complete	Cabinet	March 2017	Councillor R Bevan Director, Regeneration & Planning – J Cook	Open	•
Cardiff Capitol Region - City Deal	The need to advise Cabinet of the progress being made in respect of the City Deal		Cabinet	Continuous	Leader of the Council, Councillor A Morgan. Chief Executive - C Bradshaw	Open	

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Staff Panel Report	To receive details of the proposals put forward by the Council's Staff Panel in respect of efficiency savings and smarter ways of working		Cabinet	When applicable	Deputy Leader, Councillor M Webber. Secretary to the Cabinet – C Hanagan	Open	<ul style="list-style-type: none"> <li>Staff Suggestions already received.</li> </ul>
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> <li>Scrutiny</li> </ul>



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## Corporate & Frontline Services

Council's Performance & Resources Report	To provide Cabinet with an overview of the Council's performance, both from a financial and operational perspective	Complete	Cabinet	Quarter 4 – July 2016 Quarter 1 – September 2016 Quarter 2 – November 2016 Quarter 3 – March 2017	Councillor M Norris. Director Financial Services – B Davies	Open	<ul style="list-style-type: none"> <li>Report is presented to Finance &amp; Performance Scrutiny Committee following consideration by cabinet</li> </ul>
Corporate Safeguarding	To receive a report of in respect of WAO follow up of Safeguarding arrangements May 2016 -and progress in respect of Safeguarding <i>Delivery Plan agreed by Cabinet in March 16</i>	Complete	Cabinet	October 2016	<i>Leader of the Council/ Directors of Corporate and Front line services and Community and Children's Services</i>	Open	N/A

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DRAFT Commissioning, Procurement & Contract Management Strategy	To provide Cabinet with a recommended framework in respect of how the Council should approach Commissioning in the future and demonstrate how this approach would feed into a procurement and effective contract management cycle.	Complete	Cabinet	October 2016	Councillor M Norris. Director, Corporate Estates & Procurement – C. Atyeo	Open	None required.
Highway Structures		Complete	Cabinet	November 2016	Leader of the Council, Councillor A Morgan. Director, Highways & Streetcare Services – N Wheeler	Open	
Mountain Ash Cross Valley Link		Complete	Cabinet	December 2016	Leader of the Council, Councillor A Morgan. Director, Highways & Streetcare Services – N Wheeler	Open	

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Council Tax	Report to formally set the Council Tax Base for the financial year ending 31 <sup>st</sup> March 2018 for tax setting purposes and to set appropriate levels of discount.	Complete	Cabinet	December 2016	Leader of the Council, Councillor A Morgan Service Director, Operational Finance – N Jones.	Open	
Private Finance Initiative	To provide the Cabinet with an update on progress following the decision to voluntarily terminate the PFI contract in respect of the Lifelong Learning Centre at Garth Olwg.	Complete	Cabinet	December 2016	Leader of the Council, Councillor A Morgan Service Director, Operational Finance – N Jones.	Exempt	
Car Parking Review	To provide Cabinet with a review of car parking arrangements	Complete	Cabinet	January 2017	Leader of the Council, Councillor A Morgan. Director, Highways & Streetcare Services – N Wheeler	Open	

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RCT Together - Community Action Fund	To provide a proposal to repeat the successful small grant scheme for volunteers and community members which has been successfully hosted by the County Voluntary Council, Interlink RCT.	Complete	Delegated Decision	January 2017	Councillor J Rosser & Director, Corporate Estates & Procurement	Open	
Llantwit Fadre Leisure Centre Squash Courts	The need to consider the consultation responses received in respect of the RCT Together proposal to reconfigure the squash courts at Llantwit Fardre Leisure Centre to house a Flying Start/ mixed economy childcare provision	Complete	Delegated Decision	January 2017	Councillor J Rosser & Director, Corporate Estates & Procurement Service Director, Public Health & Protection	Open	<ul style="list-style-type: none"> <li>• Consultation</li> </ul>

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Budget Report	The need to adopt a budget strategy to recommend to Council as the basis of the budget strategy for the financial year ending March 18, following consideration of the consultation feedback	Complete	Cabinet	February 2017	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services - C Lee	Open	<ul style="list-style-type: none"> <li>Budget Consultation - Service Users, Road shows, School Budget Forum &amp; Scrutiny.</li> </ul>
Council Fees & Charges	The need to advise Cabinet of the proposed Council Fees and Charges for the financial year 2017/18	Complete	Cabinet	February 2017	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	
Capital Programme	To propose to Council the three year capital programme	Complete	Cabinet	February 2017	Leader of the Council, Councillor A Morgan. Group Director, Corporate & Frontline Services – C Lee	Open	
Wellbeing of Future Generations Act – the Council’s Wellbeing Objectives	To provide Cabinet on a brief update on the Council’s wellbeing Objectives in relation to the Wellbeing of Future Generations Act	Complete	Cabinet	March 2017	Leader of the Council, Councillor A Morgan. Chief Executive – C Bradshaw	Open	<ul style="list-style-type: none"> <li>Monitoring of the plan by the Finance &amp; Performance Scrutiny Committee</li> </ul>

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Supplementary Capital Programme - Highways, Transportation & Strategic projects	The need to seek Cabinet approval for further detailed investment within the service following Council's approval of the 3 year Capital Programme.	Complete	Cabinet	March 2017	Leader of the Council, Councillor A Morgan. Director, Highways & Streetcare Services – N Wheeler	Open	
Corporate Asset Management Plan 2013 – 2019 Biannual Update	Need to brief Members on the progress with implementation of the work plan of the Corporate Asset Management Plan.		Cabinet	When Applicable	Councillor Mark Norris. Group Director, Corporate & Frontline Services – C Lee	Exempt	
Write off of irrecoverable Debts	Need to provide Cabinet with a position statement on irrecoverable debts		Cabinet	When Applicable	Leader of the Council, Councillor A Morgan & Councillor M Norris. Group Director, Corporate & Frontline Services – C Lee	Exempt	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken		<ul style="list-style-type: none"> <li>Scrutiny</li> </ul>

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## Community & Children's Services

Final Director of Social Services report	The need to publish the Director Social Services Annual Report on the delivery, performance, risks and planned improvements of the Social Services function in the Council	Complete	Cabinet	September 2016	Councillor(s) M Forey / G Hopkins. Group Director, Community & Children's Services - G Isingrini	Open	<ul style="list-style-type: none"> <li>Formal consultation undertaken involving scrutiny by staff, service users and carers, partner agencies, partnerships and the Health &amp; Well Being Scrutiny Committee.</li> </ul>
Cwm Taf Carers Strategy 2016 – 19	To seek Cabinet endorsement of the strategy following its consideration by the Social Services and Wellbeing Partnership Board	Complete	Cabinet	September 2016	Councillor M Forey. Group Director Community & Children's Services – G Isingrini	Open	<ul style="list-style-type: none"> <li>Social Services &amp; Wellbeing Partnership Board.</li> </ul>
Social Services Annual Complaints Report	Provide Cabinet with an overview of the operation & effectiveness of the Council's Social	Complete	Cabinet	September 2016	Councillor M Forey. Group Director Community & Children's Services – G Isingrini	Open	

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	Services complaints procedure						
Older Person's Accommodation Strategy	To provide Cabinet with an overview of the Older Person's Accommodation Strategy	Complete	Cabinet	September 2016	Councillor M Forey. Group Director Community & Children's Services – G Isingrini	Open	
Leisure Services Medium Term Strategy	To provide Cabinet with an update on the Leisure Services Medium Term Strategy	Complete	Cabinet	September 2016	Councillor A Crimmings. Group Director Community & Children's Services – G Isingrini	Open	<ul style="list-style-type: none"> <li>scrutiny – Health &amp; WellBeing - February 2017</li> </ul>
Social Services & Wellbeing Act: Implementation Programme Cwm Taf Integrated Family Support Team	To present to Cabinet the proposed legal agreement to govern the regional arrangements for the Cwm Taf Integrated Family Support Service.	Complete	Cabinet	September 2016	Councillor Forey & Hopkins. Group Director Community & Children's Services – G Isingrini	Open	



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Learning Disability Commissioning Intent	The need to report to Cabinet on the Learning Disability Commissioning Intent proposed to be taken forward.	Complete	Cabinet	October 2016	Councillor M Forey. Service Director, Adult Services - N Elliot; Group Director, Community & Children's Services – G Isingrini	Open	
Extra Care Strategy	To need to present to Cabinet for consideration the Extra Care Strategy	Complete	Cabinet	October 2016	Councillor M Forey. Group Director Community & Children's Services – G Isingrini	Exempt	<ul style="list-style-type: none"> <li>• Pre-scrutiny – Health &amp; WellBeing - 08.09.16</li> </ul>
Dog Kennelling Facilities	The need to update Cabinet on the provision of Dog Kennelling Facilities in RCT	Complete	Cabinet	November 2016	Councillor J Rosser Group Director Community & Children's Services – G Isingrini	Open	<ul style="list-style-type: none"> <li>• Consultation with Charitable organisations / Trusts</li> </ul>
Cwm Taf Safeguarding Board Annual Report	The need to update Cabinet on the Safeguarding Annual Report	Complete	Cabinet	November 2016	Councillor M Forey. Group Director Community & Children's Services – G Isingrini	Open	<ul style="list-style-type: none"> <li>•</li> </ul>
National Adoption Support Framework	The need to update Cabinet on the work that is being undertaken to develop a common Wales wide policy for the payment of financial allowances in adoption cases.	Complete	Cabinet	December 2016	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	

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National Adoption Annual Report	The need to share with Cabinet the National Adoption Annual Report 2015-16	Complete	Cabinet	December 2016	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini		
Tackling Poverty Update	To update Cabinet on the Council's tackling poverty agenda	Complete	Cabinet	December 2016	Councillor J Rosser. Service Director, Public Health & Protection – P Mee	Open	
Safely Managing Children Who Are Looked After	The need to update Cabinet on Children who are looked after	Complete	Cabinet	January 2017	Group Director Community & Children's Services – G Isingrini	Open	
MASH Annual Report	To update Cabinet on the MASH Annual Report	Complete	Cabinet	February 2017	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Population Needs Assessment and The Well-Being Assessment	To update Cabinet on the Population Needs Assessment & the Well-Being Assessment	Complete	Cabinet	February 2017	Group Director, Community & Children's Services & Group Director, Corporate & Frontline Services, Cllrs A Morgan, G Hopkins, M Forey & J Rosser	Open	

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Amendment to Taxi Licensing Policy	To seek Cabinet approval for the introduction of a pre requisite condition for application to licence for licensing of Hackney Carriage/ Private Hire Vehicle Drivers to incorporate a Hackney Carriage (taxi)/ Private Hire Vehicle driver Knowledge Test.	Complete	Cabinet	February 2017	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini		
National Fostering Framework	The need to share with Cabinet the National Fostering Framework	Complete	Cabinet	February 2017	Councillor G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Cwm Taf Stay Well @home Service	To present to Cabinet the proposed legal agreement and financial schedule for the Cwm Taf Stay Well @home Service to govern the regional arrangements for the service	Complete	Cabinet	March 2017	Councillor M Forey. Group Director Community & Children's Services – G Isingrini	Open	

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Discretionary Empty Property Grant across RCT – Update	Following the Cabinet decision taken on 19 <sup>th</sup> April, 2016 the need to advise Cabinet on whether the Grant is delivering the Council's objectives	Complete	Cabinet	March 2017	Councillor R Bevan. Service Director, Public Health & Protection – P Mee	Open	<ul style="list-style-type: none"> <li>Pre-scrutiny – Health &amp; WellBeing - October, 2016</li> </ul>
Supporting People Local Commissioning Plan 2017-18	The need to update Members and seek approval on the Council's indicative Supporting People Grant for 2017-18.	Complete	Cabinet	March 2017	Councillor J Rosser Service Director, Public Health & Protection – P Mee	Open	
Extra Care Partnership Tender	The need to provide Cabinet with an overview of the procurement exercise that relates to the appointment of partners for the development and delivery of Extra Care schemes in Rhondda Cynon Taf and to inform which providers have been selected.	Complete	Cabinet	March 2017	Councillor M Forey. Group Director Community & Children's Services - G Isingrini	Exempt	

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Social Services & Wellbeing Act	To provide updates as and when necessary on the Council's duties in respect of the Act		Cabinet	Continuous / When Applicable	Councillor(s) M Forey /G Hopkins. Group Director Community & Children's Services – G Isingrini	Open	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> <li>• Scrutiny</li> </ul>

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## Education & Lifelong Learning

Improving Primary Education Provision in Cwmaman	For Cabinet to receive a further update on the proposal, following publication of the Statutory Notice.	Complete	Cabinet	October 2016	Councillor E Hanagan. Director, Education & Lifelong Learning – E Thomas	Open	<ul style="list-style-type: none"> <li>Proposed Statutory Notice period 2<sup>nd</sup> September – 29<sup>th</sup> September 2016.</li> </ul>
Welsh In Education Strategic Plan	To provide Cabinet with the Council's Welsh in Education Strategic Plan, prior to its submission to Welsh Government	Complete	Cabinet	December 2016	Councillor G Hopkins. Director, Education & Lifelong Learning - E Thomas.	Open	<ul style="list-style-type: none"> <li>WESP Group</li> </ul>
Key Stage 4/ Key Stage 5 Performance 2016	Report highlights pupil performance at Key Stage 4 and 5 and includes comparative data	Complete	Cabinet	January 2017	Councillor E Hanagan. Director, Education & Lifelong Learning - E Thomas	Open	
Welsh Government Pilot of 30 hour childcare offer for 3 & 4 year olds	To provide Members with information of Welsh Government's proposed offer of 30 hours free childcare/ education for eligible 3 & 4 year olds.	Complete	Cabinet	February 2017	Councillor E Hanagan & Councillor G Hopkins Director, Education & Lifelong Learning - E Thomas	Open	

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Supplementary Capital Programme – Education & Lifelong Learning	The need to seek Cabinet approval for further detailed investment within the service following Council's approval of the 3 year Capital Programme.	Complete	Cabinet	March 2017	Councillor E Hanagan. Director, Education & Lifelong Learning E Thomas	Open	
Scrutiny Recommendations	To receive any recommendations coming forward following a scrutiny review.		Cabinet	Continuous / When Applicable	Specific to Scrutiny Review undertaken	Open	<ul style="list-style-type: none"> <li>• Scrutiny</li> </ul>